

The Research Development team welcomes you to UC Santa Cruz!

How can Research Development help with proposals?

[Research Development](#) is a unit within the Office of Research. Research Development Specialists guide researchers through the proposal submission process and assist with idea generation, opportunity searches, and help prepare competitive proposals (e.g., critiquing, peer reviewing, editing, providing required document support).

Completing the following tasks will help you hit the ground running

- **Cayuse** | UCSC uses Cayuse, a research grant proposal software. You'll need to fill out this [Cayuse form](#) to obtain PI status. Under "What kind of Cayuse support do you need?" select "Create user account" from the drop down menu and complete the remaining fields.
- **NIH** | Complete [this form](#) to request your needs pertaining to eRACommons.
- **NSF** | [Register](#) for an NSF ID. If you've already got one, update your account to reflect UCSC as your new institution.
- **ORCID** | Provides unique researcher IDs that connect to your grants and publications. [Create](#) an ORCID or update your account to reflect UCSC as your new institution.
- **SciENcv** | A researcher profile system useful for those that receive federal funding. [Set up](#) or update your account and check out this short [tutorial](#).
- **Pivot** | Search for funding and set up saved searches that are emailed to you. Sign into [Pivot](#) and claim your profile using your UCSC email credentials.

Essential campus processes and deadlines

- **Proposal intake form** | [Submit](#) a form for every proposal. This creates a proposal in Cayuse, notifies OSP, and allows Research Development Specialists to connect with you and offer support as needed. The earlier you submit this, the better (about 2 months before due date and even earlier for larger/complicated proposals).
- **Institutional deadlines** | Being aware of internal deadlines will be imperative to successful proposal submission. Check out [these](#) resources, particularly the deadline calculator.
- When applying for corporate research awards, contact IATC so that they can review the terms of the grant.

Other UCSC units you may interact with

Office of Sponsored Projects ([OSP](#)) | All extramural grant applications must go through OSP. Their role is to check for certain types of compliance (e.g., making sure that all budget items are allowable under funder guidelines, ensuring that all required documents are uploaded). They help build budgets and provide institutional sign-off.

Research Integrity and Export Control | Disclose all foreign funding, collaborations, and support when applying for federal funding. Click [here](#) for Information on Foreign Influence in research. For questions related to export control or international travel to Syria, Sudan, Iran, North Korea, Cuba, or Ukraine, contact export@ucsc.edu.

The Office of Research Compliance Administration ([ORCA](#)) | Works with PIs to ensure UCSC research is conducted ethically and consistent with federal and state regulations and with UCSC policies. ORCA supports research compliance in Animal Care and Use, Human Subjects Research, Conflicts of Interest, Stem Cell Research, Cannabis Research, Responsible Conduct of Research, and the Native American Graves Protection and Repatriation Act.

Industry Alliances and Technology Commercialization ([IATC](#)) | Involved with the protection and licensing of intellectual property owned by UCSC. They negotiate material transfer agreements, non-disclosure agreements, and industry sponsored research agreements. If you think you have an invention that might be commercially viable, have been approached by a company interested in your research, are interested in founding a startup, or would like to seek funding from outside companies, contact IATC.

Corporate Foundations and Relations ([CFR](#)) | Manage the relationship between UCSC and major private foundations that support research. CFR can help identify foundation funding opportunities. CFR serves as the primary point of contact with foundations; however, RD can provide proposal development support and proposals must go through OSP.

Feel free to reach out to us with questions; we look forward to working with you!